



City of Washougal
Solicitor's Authorization Release Info

Finance
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www.cityofwashougal.us

For City Use Only:

Notice for Applicant/Employee

'Notice of intent' and 'Authorization to Obtain an Investigative Consumer Report for Employment or Other Legitimate Permissible Purposes'

The undersigned applicant/employee is hereby notified that the City of Washougal may obtain an investigative consumer report for employment purposes through ACRAnet. Such report may include information as to character, general reputation, history of criminal convictions, employment, education, professional license, credit and/or driver's record history. Applicant/employee acknowledges that he/she is herein informed of his/her right to request within a reasonable period of time after receiving this notice, a complete and accurate disclosure of the nature and scope of the investigation requested. Such disclosure will be mailed or otherwise delivered to applicant within five days from the date of the applicant/employee's request for disclosure or such report was first requested by employer, whichever is the later.

Applicant/employee further authorizes the City of Washougal to obtain an investigative consumer report through ACRAnet for employment purposes at this time or anytime during the applicant/employee's tenure with the City of Washougal.

APPLICANT:

Name (Last, First, MI) _____ Phone/Alt Phone _____ E-mail _____

AKA's (Other Names including maiden or other married names) _____

Address _____ City _____ State _____ Zip _____

Previous Address _____ City _____ State _____ Zip _____

Social Security #: _____

Date of Birth: _____

(In order for factual information to be obtained and reported, your date of birth and social security number are requested. This information is used solely for verification purposes in compliance with the Fair Credit Reporting Act.)

Driver's License Number, State & Date of Issue: _____

Signature

Date

Note: Check box indicates this position requires an employment credit report due to law, fiduciary responsibilities or access to cash, valuables or sensitive consumer records. Signature acknowledges acceptance of this requirement.