

Street Banner Guidelines

Street banners of a non-political nature advertising community events sponsored by a non-profit organization may be installed at one pre-designated location within the City: NW corner of Washougal River Road and C Street. Banners may be displayed for a period not to exceed two (2) weeks in duration. In the event of a scheduling conflict, a banner may only be installed for a period of one week.

Requests to install banners must be made by submitting a Banner Display Application to the City of Washougal Public Works Department. The Public Works Department shall have the authority to approve or deny the Application. The application shall be made on the form provided by Public Works and approval shall be subject to the hold harmless agreements and other administrative details as administered by the Public Works Director or his designee. Banners must conform to the City of Washougal's Street Banner Detail. Banners must be delivered to City of Washougal Public Works Operations Office, 2247 Main Street, Washougal, WA at least three (3) working days prior to the scheduled installation. Banners will be inspected by Public Works personnel for conformity to the Standard Banner Detail. Only City of Washougal Staff can install/remove banners.

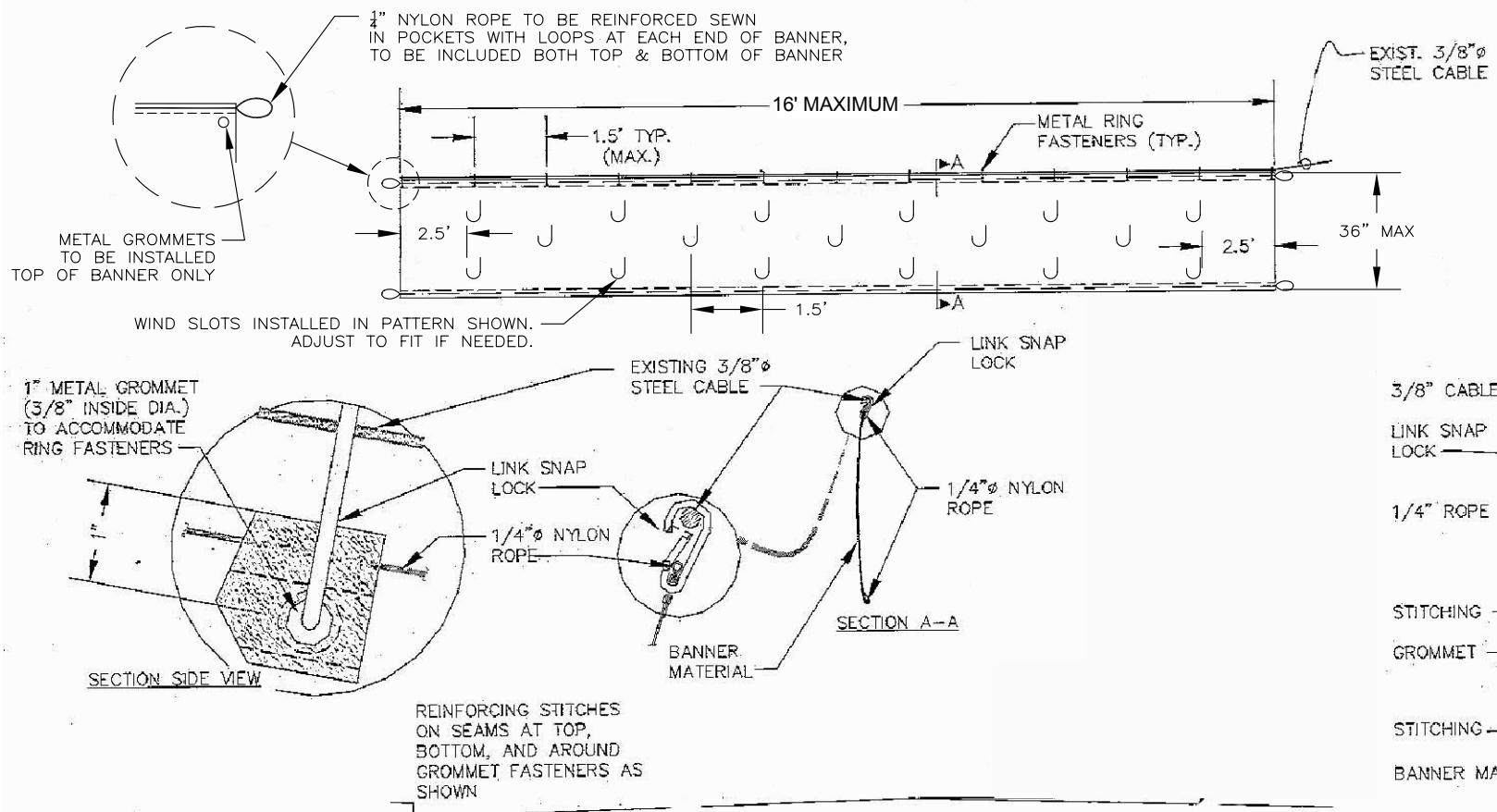
In the event a banner requires emergency attention by the City of Washougal, the City will remove the banner and notify a contact person listed on the application. The banner will be held at the Public Works Operations Office for pickup. If a minor problem with a banner display comes to the attention of the City, the problem may be corrected by the City or the responsible party will be notified if necessary. This will be at the discretion of the Public Works Department. Failure to make necessary corrections may result in removal of the banner.

APPROVALS

All Banner Display Applications shall be reviewed by City staff and approved by the Public Works Director or his designee.

CONTACT INFORMATION

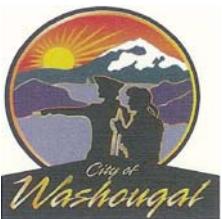
For questions regarding the Banner Display Application, please contact Kelly Brown at 360-835-2662, Ext. 201 or by email at kelly.brown@CityofWashougal.us.



NOTES:

1. WIND SLOT SHALL BE 6" DIAMETER HALF CIRCLE, MINIMUM. THEY MAY BE LOCATED IN AREAS WHICH DO NOT DETRACT FROM THE BANNER
2. BANNER SHALL BE DURABLE TEARING RESISTANT MATERIAL, I.E. NYLON, ETC.
3. FOR ANNUAL/RE-OCCURRING BANNERS THE CITY STRONGLY RECOMMENDS THE USE OF MESH FABRIC IN LEIU OF VINYL OR NYLON WITH SCALLOPS.
4. WIND SLOTS SHALL HAVE REINFORCING SEAMS AROUND FULL SLOT LENGTH TO PREVENT TEARING.
5. BANNER CONSTRUCTION SHALL BE APPROVED BY THE ENGINEERING DIVISION PRIOR TO ISSUANCE OF PERMIT
6. REINFORCING STICHES SHALL BE PROVIDED ON SEAMS AT TOP, BOTTOMS, AND AROUND GROMMET FASTENERS AS SHOWN.

3-1/4" LINK SNAP LOCK (20)
NOT TO SCALE



City of Washougal Street Banner Detail

Banner Display Guidelines

Name of Organization: _____

Officer/Agent Applying: _____

Address: _____ City, State: _____

Daytime Phone: _____ Cell Phone: _____

E-mail Address: _____

Additional Contact: _____

Purpose of Banner: _____

Date Requested: _____

Applicant Signature: _____ Date: _____

This application DOES NOT constitute approval or compliance with the rules, regulations or requirements of any other jurisdiction that may relate to the above project.

For all questions please contact Public Works Operations at 360-835-2662.

For internal use only.

Date Submitted to Public Works: _____ Hold Harmless Signed: _____

Approved: _____ Denied: _____

Reason for Denial: _____

By: _____ Date: _____

Banner Hold Harmless Agreement

For an in consideration of being given approval by the City of Washougal, Washington, to display an event banner on the City Right-of-Way (location and use as described on the application within the corporate limits of the City of Washougal, Washington, the Applicant shall defend, indemnify and hold the City of Washougal, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the Applicant or on the Applicant's behalf out of displaying the approved banner, except for injuries and damages caused by the sole negligence of the City of Washougal.

Date Banner Requested: _____

Applicant Signature: _____ Date: _____

Name of Organization: _____